



Faculty of Public Policy and Public Administration of the Danubius College

The Faculty of Public Policy and Public Administration of Danubius College is one of the major academic institutions producing qualified professionals for the field of public policy and public administration and for the field of international relations. Public Policy and Public Administration is one of the youngest disciplines in the social sciences. In the countries of the European Union, it has become an autonomous field of research with a broad interdisciplinary scope that cannot be replaced or reduced by established disciplines.

With Slovakia's accession to the European Union, the importance of higher education has increased. In direct proportion to this, the demand for a skilled, competitive and language-ready workforce in every region has also started to grow, and it is therefore the vision of the Faculty of Public Policy and Public Administration to continue its tradition and to continue to provide all those who are aware of the importance of education with quality studies through highly qualified lecturers.

The Faculty's priority mission is to provide quality 21st century higher education as well as to provide an education that is of European and world class standard. Within the teaching process, the faculty contributes to the professional level of students for the needs of the practice of public policy, public administration, the public sector, the institutions of the European Union. In addition to education, the faculty develops science and culture in the spirit of national, humanitarian and democratic traditions. In this activity, it follows and contributes to the global development of science and culture. The Faculty of Public Policy and Public Administration opens up space for the education and training of civically mature, theoretically, methodologically and organizationally capable managers who are able to perform tasks at various levels of public policy and public administration implementation, manage specialized workplaces, cooperate with representatives of other sectors, implement laws and decisions in practice, cooperate in the reform of public administration and its continuous improvement, participate in the preparation of concepts and decisions in public policy, analyze individual policies and their impact.

Organizational chart of the Faculty

Faculty of Public Policy and Public Administration has the following workplaces:

a, Departments:

Department of Public Policy and Economics

Department of Public Administration

b, Dean's section

c, Associate deans' section

**Organizational chart of the Faculty of Public Policy and Public
Administration of Danubius College**

Dean

Doc. PhDr. et Mgr. Peter Ondria, PhD.

Faculty of Public Policy and Public Administration's Dean's Office
Alžbeta Bondorová

Associate deans

Doc. Ing. Dušan Masár, PhD.

Associate Dean for Studies and Development

Doc. PhDr. Natália Kováčová, PhD.

Associate Dean for international relations, science and accreditation

Dean's collegium

Doc. PhDr. et Mgr. Peter Ondria, PhD.

Doc. Ing. Dušan Masár, PhD.

Doc. PhDr. Natália Kováčová, PhD.

Heads of departments of The Faculty
of Public Policy and Public
Administration of Danubius College

Assistent to the Dean, Officer for Studies

Alžbeta Bondorová

Departments:

Department of Public Policy and Public economy

Head of Department:

Doc. Ing. Dušan Masár, PhD.

Department members:

Prof. PhDr. Ján Koper, PhD.

Doc. PhDr. et Mgr. Peter Ondria, PhD.

Doc. PhDr. Branislav Kováčik, PhD.

Department of Public Administration

Head of department:

Doc. Ing. Ján Králik, CSc.

Department members:

Prof. PhDr. Monika Čambáliková, CSc.

Prof. PhDr. Peter Čajka, PhD.

Doc. PhDr. Natália Kováčová, PhD.

PhDr. Zuzana Kulašiková, PhD.

Quality Commissionar Section of the FPP and PA of DC:

:

Doc. PhDr. Natália Kováčová, PhD.

Internal auditor:

Doc. Ing. Ján Králik, CSc.

Documentation administrator:

Alžbeta Bondorová

Information on the provision of education

The Faculty provides education in two study programmes:

- Public Policy and Public Administration
- International relations

I. DEGREE OF HIGHER EDUCATION (BACHELOR'S STUDIES)

College: Danubius College

Faculty: Faculty of Public Policy and Public Administration

Field of study: Political Sciences

Study programme: Public Policy and Public Administration

Level of studies: I. level of higher education

Form of studies: full-time, part-time / external

Duration of studies: I. level of higher education, 3/4

Academic title: I. level of higher education: „Bachelor“ – „Bc.“

II. DEGREE OF HIGHER EDUCATION (MASTER'S)

College: Danubius College

Faculty: Faculty of Public Policy and Public Administration

Field of study: Political Sciences

Study programme: Public Policy and Public Administration

Level of studies: II. level of higher education

Form of studies: full-time

Duration of studies: II. level of higher education, 2

Academic title: II. level of higher education: „Master“ – „Mgr.“

I. DEGREE OF HIGHER EDUCATION (BACHELOR'S STUDIES)

College: Danubius College

Faculty: Faculty of Public Policy and Public Administration

Field of study: Political Sciences

Study programme: International relations

Level of studies: I. level of higher education

Form of studies: full-time, part-time / external

Duration of studies: I. level of higher education, 3/4

Academic title: I. level of higher education: „Bachelor“ – „Bc.“

II. DEGREE OF HIGHER EDUCATION (MASTER'S)

College: Danubius College

Faculty: Faculty of Public Policy and Public Administration

Field of study: Political Sciences

Study programme: International relations

Level of studies: II. level of higher education

Form of studies: full-time, part-time / external

Duration of studies: II. level of higher education, 2/3

Academic title: II. level of higher education: „Master“ – „Mgr.“

Faculty of Public Policy and Public Administration fulfils the idea of permanent contact with the events in the environment of implemented activities of public policy, international relations. It actively organizes or co-organizes scientific forums in the form of discussions with invited guests from the field of public life. It organizes and participates in the organization of scientific conferences. This fulfils one of the tasks of the long-term objective to permanently raise the professional level or qualification development of the tribal teachers, especially those involved in the implementation of the accredited study plans. On the other hand, the faculty expands the possibilities for increasing the emphasized participation in theory-practice. The faculty is gradually entering into cooperation in several research projects. Editorial activity is considered an important indicator in the development of science. Several scientific outputs have been published in the last period.

As private universities have limited possibility to apply for support for the development of science and research, for this reason the Chairman of the Board of Trustees of DC, Ltd. has decided that VEIGA will act as a basic incentive unit in the college, which will continuously provide and support the development of science, research and publishing activities. VEIGA's main mission, structural structure, expertise of the assessors of the submitted projects and powers are further specified in its Statutes.

Information on research activities

The Department of Public Policy and Public Economics is the host department for the Public Policy and Public Administration study programme. The creative staff involved in the teaching of courses within the Public Policy and Public Administration study programme are heavily involved in the research activities of the DANUBIUS COLLEGE.

The preferred goal of the scientific research activity at the Faculty of Public Policy and Public Administration of the DANUBIUS COLLEGE is to prepare a quality graduate whose knowledge, skills and knowledge are in line with the current state of scientific knowledge and are compatible with the requirements of practice. His/her acquired education should correspond to the expected competences in the exercise of profession in the position of a state or public administration worker. The management of the Faculty of Public Policy and Public Administration emphasizes the active development and application of quality management elements at both vertical and horizontal levels of the organizational structure so as to permanently initiate processes of educational improvement.

Public policy and public administration is one of the youngest scientific cross-cutting disciplines in the social sciences. The study of public policy and public administration synthesizes and utilizes the latest theoretical and methodological knowledge of the various social sciences. Public policy and public administration builds its own conceptual and methodological apparatus to identify governance processes.

Public policy and public administration goes beyond the specific knowledge of individual disciplines and through the identification of problems seeks to understand and find ways to effectively manage in practical life the state, region, municipality or interest self-government in civil society.

The approach to public policy and public administration is thus on a scale from basic research, with a high level of abstraction, towards more sophisticated empirical analytical studies. It applies comparative research to practical applications directly entering into political and administrative communication and decision-making in the public sphere.

The faculty also seeks, through various partial tasks and their implementation, to achieve a qualitative shift in the field of scientific research and is therefore taking steps in the following areas:

1. Establishing a high-quality scientific and research staff base.
2. Pursuing beneficial EU grant schemes.
3. Deepening the domestic, but especially the foreign scientific research database of cooperating institutions.

4. Efforts to present research results in reputable library and information resources.
5. Application level to implement the knowledge gained through research in the educational process.

Research in the field of public policy and public administration is based on the general needs of the school as a whole, but also reflects the needs for the gradual improvement of the educational process and can be largely divided into the following areas:

1. Public policy

2. Public administration (state administration, territorial self-government and interest self-government)

Public policy

Systemic societal changes in Slovakia have led to the involvement of various actors from the public, private and non-profit sectors in the formulation and implementation of decisions on public affairs. These changes have been brought about by the gradual democratization of the political system. As a theoretical discipline, public policy is strongly interdisciplinary. Singling out the subject matter and methods of public policy makes it possible to further clarify its position in the system of social sciences. Public policy as a science will continue to evolve, and all steps of this development will have to be continuously and systematically analyzed and evaluated for the optimization of political decision-making processes. This direction is also in the research, publication and creative activities of the department's staff in the field of public policy.

Public administration

An important element of a democratic society is the way in which state and local government institutions are organized and administered. Public administration analyses the processes taking place in public administration and analyses the emergence of new functions in public administration. In general, public administration is also concerned with the building of self-governing systems, the activities of state, local and other public authorities. Public administration as a theoretical discipline, in contrast to the study of public administration by the legal and economic sciences, focuses on the process as a whole and seeks to make scientific generalizations about these processes. Public administration **research** focuses on the alignment of competencies, powers and financial resources in order to activate the public on democratic public policy principles.

International relations

The intention of the Faculty management is to increase the degree of internationalization of education and through the use of new forms of teaching and its continuous updating to prepare graduates of the Faculty for successful work in a multicultural environment in the European and global dimension; to create conditions to increase the interest of students from abroad in study stays at the Faculty and to achieve bi-directionality of student mobility; to stimulate interest in greater involvement of the faculty's scientific and pedagogical staff in teaching mobility with their use in the teaching process and to encourage the participation of foreign visiting professors in teaching; to stimulate the teaching of international relations subjects in foreign languages; stimulate the participation of teachers and departments in international research projects and tasks.

The main emphasis in the development of international cooperation and foreign relations is on their systematic nature, which is also intended to contribute to the development of the teaching and research activities of the Faculty. After evaluating the previous experience of the faculty's pedagogical activities, increased attention is paid to the interconnectedness of studies with foreign universities.

Main directions of research activities in the field of Public Policy and Public Administration

Scientific research in the field of public administration is mainly oriented towards the search for solutions to questions related to the effective functioning of the model of state and local government in the conditions of globalization processes. In the modern political system, the state and public administration with the application of the principle of subsidiarity possesses a number of ordinary and original competences. The question of how to manage this complex system comes to the fore and this leads to an effort to direct research activities towards the search for effective methods of managing institutions operating in the public sector. The **aim of this research** is:

- Find and validate methods used at multiple levels of power that increase the participation of citizens and elected representatives in governance under political decentralization,
- describe and evaluate the procedures used in the system of decentralization of power,
- to find a model for how to optimize the functioning of fiscal decentralization in the Slovak Republic
- to evaluate or optimize the processes of functioning of the mixed model of economy, to balance the relations between the private and public sectors.

The elementary tasks of the FVPVS aim to fulfil the following objectives:

- Ensure or participate in the improvement of the qualitative aspect of the faculty
- Stabilize the faculty in terms of its scientific research profile both programmatically and in terms of personnel.

Within the framework of these priorities, the general principles of assessing the staffing of departments were applied, based on the criteria of accreditation and evaluation of universities in the Slovak Republic. These were:

- The necessary personal erudition of specific teaching staff, their achieved qualification level
- Scientific-pedagogical degree and academic degree in the relevant field of the department,
- Personal commitment or sponsorship of the study programme,
- The quality and value of the required outputs for the evaluation processes, especially for the comprehensive accreditation system (outputs of publications according to the relevant categorization, grant schemes),
- Reputation and status in the scientific community, in particular citations, invited lectures, membership of editorial boards of professional journals, membership of various academic committees and commissions,
- Qualitative aspect of teaching activity monitored through feedback from students, production of SPs, successful management of theses,
- Prospects for personal professional growth and the dynamics of development of professional activity in the area of focus required for the workplace.

Application and profile of graduates of the Public Policy and Public Administration study programme

Graduates of the 1st (Bachelor) degree of the study programme Public Policy and Public Administration acquire skills and knowledge that enable them to effectively perform tasks in the field of public policy and public administration, to manage workplaces, to cooperate effectively with representatives of other sectors, to implement laws, to actively participate in the reform of public administration and its further functioning, to participate in the preparation of concepts and regulations in public policy, to analyze concepts, real policies and the effects of individual sectoral policies. Graduates of the Public Policy and Public Administration programme are prepared to apply public policy and public administration theory in social practice. They are able to work as professionals in all branches of public administration and the public sector. They are able to carry out relevant actions, solve problems and take decisions in basic areas at all levels of government and self-government. Graduates will acquire theoretical knowledge in the core disciplines of political science and sociology, public administration and economics, and legal disciplines. The aim is to achieve an understanding of the functioning of public administration, as well as of economic principles and practical approaches to the performance of relevant problem-solving and decision-making in all basic areas of public policy and public administration. Graduates will acquire the necessary knowledge of the EU specifically in EU common and public policies.

Graduates of the 1st level of the Public Policy and Public Administration programme:

- know and understand different views on the public sector,
- know and understand the roles and relationships in the public, private and non-profit sectors of EU civil society,
- are able to collaborate with representatives of other sectors, to seek common agreement, and to form multi-sectoral teams focused on defining and solving complex problems,
- understand public policy as a scientific discipline - theories, categorical apparatus and methods,
- understand public policy as a political process in socio-economic, cultural and political contexts,
- master different models of public policy and can decide on their application in different social situations (can diagnose the diversity, specificity of social situations, problems in different sectors of public policy).

They are able to:

- to issue simple individual legal acts,
- organize the preparation and conduct of all types of elections and other activities provided by the public administration,
- planning and organizing processes and activities in the public administration,
- implement theoretical knowledge to improve and make public administration function more efficiently,
- process and statistically evaluate simple analyses using modern computing methods and master the technique of working with bulk data,
- use the principles and principles of communication skills both within the organization and in the employee-citizen relationship.

The underlying themes of the teaching are the knowledge and subsequent understanding of:

- the theoretical and constitutional foundations of the nature and function of public policy and public administration in a democratic state
- public policy as a political process and social practice
- sectoral policies, health, education, housing and defense
- public policy actors
- the Constitution and other legislation governing the functioning of public administration
- the citizen as a subject of public policy and public administration

- the principles of the economic functioning of public policy and public administration
- the system of financing public policy and public administration

- public relations
- effective communication
- social policy and social security law

The second level of college studies in the study programme Public Administration provides deepening and broadening knowledge manifested in the ability of graduates to develop and refine the theory of public policy and public administration, to analyze their current principles and to creatively apply them in practice. Graduates will be able to apply the acquired knowledge in the process of organization and functioning of public policy and public administration, especially in the field of administrative processes, methods and techniques of decision-making, processing, interpretation and evaluation of information related to public policy and public administration using basic scientific methods. The Master's degree prepares graduates for the most demanding professional and analytical activities in the field of public policy and public administration, as well as preparing them for their possible work in the management units and institutions of public policy (including sectoral policies) and public administration (especially state and local government).

Graduates of the Public Policy and Public Administration II degree programme are able to:

- to issue simple individual legal acts,
- organize the preparation and conduct of all types of elections and other activities provided by the public administration,
- planning and organizing processes and activities in the public administration,
- implement theoretical knowledge to improve and make public administration function more efficiently,
- process and statistically evaluate simple analyses using modern computing methods and master the technique of working with bulk data,
- use the principles and principles of communication skills both within the organization and in the employee-citizen relationship.

Practical skills and abilities:

- the ability to assess proposals for solutions in the field of public policy and public administration
- readiness to implement a concrete solution from macro to micro level (state - local government)
- identify and decide on priorities for solving individual problems, guaranteeing their comprehensive implementation
- setting up and managing public policy and public administration teams
- work in international working and design teams (commissions and sub-commissions) of EU and Council of Europe bodies in the territory of the Slovak Republic as well as in intergovernmental commissions and central European institutions
- to present and disseminate knowledge in the field of public policy and public administration
- to explain and make available theoretical and practical knowledge on public policy and public administration to the public - both lay and professional.

Application and profile of graduates of the study programme International Relations

The study programme International Relations at Danubius College and its Faculty of Public Policy and Public Administration is designed to prepare its future graduates to meet the demands of various institutions working in the field of international relations, whether in the public or private (business) sphere.

The primary mission of the study programme in International Relations is to shape the personality of students to acquire theoretical, methodological and practical knowledge of political science, international relations, diplomacy, world politics and economics and to be able to apply the

acquired knowledge creatively and flexibly in concrete decision-making in various national forums in the bodies of state administration of territorial units, in forums of international significance in representative bodies, institutions of state administration both within the country and abroad. In addition, graduates find employment in the pedagogical process and scientific research, in analytical work for the public and private sphere, in the media, political parties and civil associations, they are prepared to work in international organizations and institutions of a non-political nature, the acquired knowledge and skills allow them to hold managerial positions in private companies, etc.

Knowledge and skills: (Bc) Degree:

Theoretical knowledge:

The graduate will acquire basic theoretical knowledge of social science disciplines in the field of international relations, understand the basic context of building international relations and the participation of individual nation-states in international relations. The student is able to effectively orientate himself/herself in international political realities, evaluate and analyze events arising in the sphere of international politics.

Practical knowledge and skills:

The graduate will acquire the ability to synthesize, analyze and sort theoretical and empirical knowledge in the field of international relations, to compare basic indicators from the international environment.

Additional knowledge, skills and competences

- work effectively as a member of international teams
- work with international databases
- use computer technology in their work
- use at least one world language in professional communication

Graduates of the second level of the International Relations degree are able to apply theoretical knowledge to various practical situations and problems related to their application in their respective professions with a high degree of independence and creativity. Emphasis is placed on in-depth knowledge of various aspects of international relations - in particular political, economic legal, cultural, etc., communication skills, including communication within international teams.

Knowledge and skills of the 2. Degree:

Theoretical knowledge:

Graduate of International Relations (2nd degree):

- acquire the theoretical-methodological system of knowledge and its application in practice,
- acquire knowledge that will enable him/her to specialize in the field of international relations,
- be able to analyze developments and processes in the international political arena and carry out comparative analysis of these processes,
- be able to analyze the situation in the context of the development of structures and political processes taking place in individual regions and from a global world perspective,

Practical knowledge and skills:

- working with statistical and economic data,
- independent conceptual work in multinational organizations,
- areas of foreign policy making,
- work in the diplomatic service,
- work in the civil service, central and regional structures.

Prepared by: Doc. PhDr. Natália Kováčová, PhD.

In Sládkovičovo, updated on: 13.1.2022